



For Office Use Only:	
Candidate Number:	
Post:	

# GUARANTEED INTERVIEW SCHEME

Hereford & Worcester Fire and Rescue Service is an employer committed to achieving a working environment that actively encourages, promotes and values equality and diversity. To support this aim, we welcome applications from all of the community who share our commitment. We are committed to the employment and career development of disabled people in non-operational posts

The Disability Discrimination Act 1995 defines a disabled person as someone who has a:

*“physical or mental impairment which has a substantial and long term adverse effect on a person’s ability to carry out their normal day to day activities.”*

The Fire and Rescue Service will guarantee an interview to anyone with a disability whose application meets the minimum criteria for the post.

If you consider yourself to have a disability under the guidelines of the above act, then please fill out the section below and include it with your personal details when you return your application form. For more information about the Disability Discrimination Act (DDA) you can visit the website [www.Direct.gov.uk/Disability](http://www.Direct.gov.uk/Disability)

If you need help completing this form, or require the application form in another format (on tape, in large print etc), contact the Personnel Department on 0845 12 24454, or email [recruitment@hwfire.org.uk](mailto:recruitment@hwfire.org.uk).

Please complete the details overleaf if you need any assistance at the interview.

## Declaration

I consider myself to have a disability as defined above.

**Name** ..... **Date** .....

**Post applied for** .....

**Nature of disability** .....

**Signature** .....

Please return this form with your personal details and application form marked 'Private and Confidential' to:

**Personnel Department, Hereford & Worcester Fire and Rescue Service,  
2 Kings Court, Charles Hastings Way, Worcester, WR5 1JR.**

During the short listing process this form will be kept separate from the main application form.

## ASSISTANCE FOR INTERVIEW

Hereford & Worcester Fire and Rescue Service is an employer committed to achieving a working environment that actively encourages, promotes and values equality and diversity. To support this aim, we welcome applications from all of the community who share our commitment.

To ensure that we do not create any barriers in our selection process and to help us implement our equal opportunities policy effectively, please let us know if you would like us to provide any particular assistance for your interview, such as:

<input type="checkbox"/>	Keyboard for written tests
<input type="checkbox"/>	Someone with you at the interview (e.g. sign language interpreter)
<input type="checkbox"/>	Car Parking
<input type="checkbox"/>	Assistance in and out of a vehicle
<input type="checkbox"/>	Other assistance (please specify)

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If you have any questions about your specific needs at the interview or would like to give us more information, please contact the Personnel Department on **0845 1224 4554** (or fax 01905 357341).