



## Laptops and Docking Stations

**Subject:** Procurement Report  
**Date:** 31<sup>st</sup> January 2019  
**Reference:** HWFRS/67

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### 1. Background

Hereford & Worcester Fire and Rescue Service (HWFRS) have developed an ICT Strategic Programme, which will deliver the requirements set out in the 2017 ICT Strategy, to increase productivity through flexible and accessible systems, whilst delivering continued cost savings. See **Appendix 1** ICT Strategy 2017 for full strategy.

HWFRS must keep pace with modern, user-oriented models of operating in order to address changes in the expectations of our workforce and providing our communities with sustainable, high quality firefighting, rescue and preventative services more efficiently through helping the organisation deliver a modern ICT service that is resilient, effective and scalable. A core part of this strategy is to support and update our current mobile device estate.

This document aims to provide a clear and transparent rationale for how the appropriate supplier has been selected. The service has assessed the appropriate procurement routes, the appropriate available partners and the relevant costs of those partners.

### 2. Service Review

HWFRS currently have a mixed economy of device types which is a cause for concern when it comes to supporting those devices from a technical perspective, with different models makes and age of devices all adds to the complexity over and around the support and performance of those devices.

HWFRS have over the last few months (October to December 2018) been trialling three mobile devices that meet the specific requirement for a mobile lightweight device / Laptop.

Three devices were tested

- Dell Latitude 3590
- HP Pro Book 450G5
- Lenovo E580

HWFRS have gone through significant technical testing and user acceptance testing on the specific device type. The testing scenario was designed based on overall usability and suitability within the scope of a portable device. Testing was carried out by a group of heavy users identified from our staff pool our ICT team was also engaged in the more comprehensive technical testing of CPUs Disk access times, boot times and extreme graphics testing. A number of other devices were also tested but didn't come up to the standard of three particular devices on test when we compared side by side by the user testing.

Following this comprehensive process, the Lenovo E580 was a clear winner with staff and came out on top of all the performance tests for battery life, boot time, and overall speed.

The winning device was derived from the test score quality and usability based on the scoring given by the test users the scenario used. See **Appendix 2**.

Following the outcome of the testing a specification was designed based on the Lenovo E580. See **Appendix 3** Specification

The Authority requires a one off purchase for the supply and delivery 100x Lenovo E580 Laptops and 60x Docking station for the Lenovo E580 Laptops: Thinkpad USB-C Dock (UK) with access to parts & spares and with contract for maintenance services.

### **3. Procurement**

Based on our requirement there is a compliant government framework that can meet our requirements, therefore legitimately negating the need to undergo an open market process. Crown Commercial Services (CCS), RM3733 Technology Service 2 Framework; Lot 6- Catalogue. CCS, a national public sector procurement framework, it offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework complies with all appropriate and relevant legal requirements.

The catalogue offers an extensive range of commoditised technology hardware and software products sourced through an online catalogue via a direct award platform, this offers a best of breed approach to product information, search, selection and purchasing.

In order to achieve the best price the catalogue's intelligent search function has been built to meet the direct award on price evaluation. Therefore although the Service see a list of suppliers prices which match our requirement, the service is only allowed to buy at the lowest price- depending on stock availability.

### **4. Recommended Decision**

It is recommended that Bechtle Direct Ltd is directly awarded from the catalogue for the purchase of the Lenovo E580 Laptop and Proband Ltd is directly awarded from the catalogue for the purchase of the Lenovo Docking Station.

Contract Value for HWFRS £75,420.60 2018/19

- Lenovo Think Pad E580 Laptop £67,503; Purchased on 30/01/2019
- Lenovo Docking Station £7,917.60; Purchased on 01/02/2019

### **5. Project Efficiencies**

HWFRS has benefited from using the Catalogue as it is: quick and easy to use, no sign up fee, and prices are benchmarked daily.

The Authority also made non cashable savings due to using the catalogue and not having to run a full tender process, which can involve an extensive and lengthy process with high demands on staff and additional risks of legal challenge from suppliers.

The chosen device type and manufacturer also bring us in line with our alliance partner (Shropshire Fire and Rescue Service; (SFRS)) who recently purchased a large number of devices from the same manufacturer which will aid future procurement from joint activities we have chosen to adopt the Lenovo E580.

**6. Full Audit trail (including Specification/Scoring matrix)**

<http://sharepoint1/sites/Procurement/Contracts/ICT/HWFRS67%20Laptops/Forms/AllItems.aspx?RootFolder=%2Fsites%2FProcurement%2FContracts%2FICT%2FHWFRS67%20Laptops%2FLenovo%20E580&FolderCTID=0x012000670D60D5D38B61498701C87076B6FECA&View={B496C53B-60BC-4168-815C-776BA07AD361}>

<b>Appendix 1-</b> ICT Strategy	 ICT Strategy.pdf
<b>Appendix 2-</b> Testing	 Appendix 2 Testing.docx
<b>Appendix 3-</b> Specification	 Appendix 3 Specification.docx