



Ancillary Vehicles, Small Vans

Subject: Procurement Report
Date: 13th November 2025
Reference: HWFRS/193

1. Background

Hereford and Worcester Fire & Rescue Service (HWFRS) Fleet Plan 2025-2030 identifies a replacement programme for all Service vehicles this links to the Service's core strategy of "providing and maintaining the right fleet, tools and equipment to ensure our staff can do their jobs effectively".

See **Appendix 1** Fleet Plan 2025-2030.

The fleet is one of the key categories of physical assets for the Service. The way in which a Fire and Rescue Service fulfils its duties in meeting the requirements of the Fire and Rescue Services Act (2004).

Following the review of the existing ancillary fleet vehicles, this includes a variety of vehicles including small and medium sized cars in use by staff in HWFRS to support the non-emergency functions i.e. Community Risk, Service Support and Service Delivery. Cars (small and medium) it was identified that several vehicles require replacement. The replacement programme is ongoing and detailed in the Fleet Plan, further to this review HWFRS are now looking to purchase 8 Plug in hybrid small replacement vans. Plus one additional van for On Call Support.

The current vehicles to be replaced are Vauxhall Combos' with 1.3cc diesel engines.

This document aims to provide a clear and transparent rationale for how the appropriate vehicles have been selected. The Service has assessed the appropriate procurement routes, the appropriate available vehicles and the relevant costs of those vehicles.

2. Service Review

Following the review of our current fleet provision and engagement with service delivery via the Fleet Equipment Steering Group (FESG) the user need for a range of cars was identified. The requirements for the next two years are detailed below

Vehicle Type	2025/26	2026/27
Small Vans	9 Vehicles	0 vehicles

As part of HWFRS review, a specification was agreed by the fleet manager and service delivery representatives and included the following headings: -

- Range of travel
- Number of seats
- Purchase cost
- Safety/Security

- Front Interior
- Exterior
- Weights
- Cabin Interior Sizes
- Load Area Interior Dimensions
- External Service Provision

See **Appendix 2** Fleet Vehicles Review and Specifications.

Crown Commercial Services (CCS) is a national public sector procurement framework, RM6244 Vehicle Purchase, Lot 2 is the preferred route to market for HWFRS as it offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework also significantly reduces the costs and capacity otherwise required to undertake a full procurement (tender) process. This framework complies with all appropriate and relevant legal requirements.

The Authority requires a one-off purchase for the supply and delivery of 8 PHEV vans.

3. Procurement

The tender for the Ancillary Fleet was conducted as a direct award through the Crown Commercial Services (CCS) Framework RM6244 Purchase of standard and specialist Vehicles

Lot 2 – Light and Medium Commercial Vehicles up to 7.5t (PHEV 4x2 only)

- Citroen U.K. Limited
- Ford Motor Company Limited
- Harris Maxus
- Isuzu (Uk) Limited
- Iveco Limited
- Jaguar Land Rover Limited
- Man Truck And Bus Uk Limited
- Mercedes-Benz Uk Limited
- Nissan Motor (Gb) Limited
- Peugeot Motor Company Plc
- Renault Trucks Uk
- Renault Uk, Dacia Uk, Alpine Uk
- Stellantis Uk Limited
- Switch Mobility Limited
- Toyota(G.B.) Plc
- Vauxhall Motors Limited
- VW Commercial Vehicles Uk

As recommended by the CCS we conducted our call-off contract by accessing the Fleet Portal for a wealth of technical and pricing information to support our decision for direct awarding.

The Fleet Portal is a web-based system which serves Vehicle Purchase and allows for instant quotations of standard vehicles within Lot 2 for purchase. Extensive vehicle technical details can be obtained for vehicles within these parameters, as well as standard pricing information <https://fleetportal.crowncommercial.gov.uk/>

4. Evaluation Stage

Evaluation Stages

- Stage 1- Evaluated Price
- Stage 2-Technical Merit & Quality

Suppliers of PHEV Estate cars

- Volkswagen UK
- Ford Motor Company Ltd

Stage 1- Price (including stated discounts)

A full cost evaluation was carried out on each vehicle type to ensure best value (MAT- Most Advantageous, Tender) was achieved both against base vehicle price and additional options required. Prices for all vehicles were compared using the CCS framework portal contract RM6244, with the successful vehicle followed up with a supplier's written quote.

Stage 2- Technical & Quality, Training, Warranty, Delivery

Technical & Quality, Training and Warranty

Regarding training, this was not considered for any vehicle due to their type and size not requiring any staff training.

It was found that all manufacturers gave very similar or the same warranty on the range of vehicles being appraised; Extended Warranty 3 Year, 100,000 Miles.

Electric vehicles should also have a minimum battery warranty period of 8 years or 100,000 mile whichever is reached first.

It was accepted that all manufacturers could provide good quality base vehicles that met all EU standards and type approval.

When looking at technical specifications in all cases some manufacturers could not supply vehicles to the required specification and or best value pricing, vehicles over £26,000 were discounted. Vehicles of each type were compared using the CCS framework portal.

After the initial comparisons are carried out and where more than one vehicle is still to be considered purchase price and specification requirements would be used as criteria to carry out a comparison marking procedure to identify the best option.

Operational considerations include interior and stowage space, seating capacity, ease of maintenance, vehicle and battery warranty, locations and availability of dealers and battery recharge times.

The suppliers were reviewed against the specification (**Appendix 2**)

Delivery

Suppliers confirmed with supporting evidence that they were able to meet our delivery requirement of delivering vehicles ordered within 18 weeks.

The table below summarises the key findings as part of the evaluation, the manufacturers listed are the closest to meeting our requirements and are examples of areas considered as part of the selection process.

Supplier	Pros	Cons
Volkswagen	Good vehicle specification, good interior size and purchase price.	Limited colour options.
Ford	Good specification, good interior space.	Higher purchase price.

5. Recommended Decision

Hyundai Motors UK Ltd are appointed for the

1. Provision of 9 x Volkswagen Caddy Cargo Vans PHEV

The purchase price would be £184,568 in 2025/26 based on 9 vehicles (£20,507.60 per vehicle)

6. Full Audit trail (including Specification/Scoring matrix)

[VW Commercial Vehicles](#)

Appendix 1- Fleet Plan 2020-2025	 July 2025-fleet-plan-fina
Appendix 2- Fleet Review and Specifications	 Nov 2025 Ancillary Fleet Vehicles Review