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HEREFORD & WORCESTER
HWFR
FIRE AND RESCUE SERVICE

Bromsgrove Police & Fire Centre, Slideslow Drive, Bromsgrove, B60 1GN

RRO03

Chief Fire Officer / Chief Executive
Jonathon Pryce MBA, Dip, GFireE

Salvation Army
496 Evesham Road
Crabbs Cross
Redditch
B97 5JF

My reference N2701397/225607/27G/LD/CW/am
Please ask for [REDACTED]
Telephone 0808 1969500
Email BFSI@hwfire.org.uk
Date 20 March 2024

For the Attention of [REDACTED], Manager

Dear Madam

The Regulatory Reform (Fire Safety) Order 2005
ACTIONS TO ADDRESS FIRE SAFETY MATTERS
Salvation Army, 496 Evesham Road, Crabbs Cross, Redditch B97 5JF

Following the recent fire safety inspection carried out at your premises on 18 March 2024, I am pleased to advise you that the standard of fire safety was reasonable. However, I am of the opinion that you can further improve the fire safety in your premises to a satisfactory standard. The attached schedule sets out suggested improvements. There is no time limit associated with this and I do not intend to return in connection with this schedule.

My inspections of premises are based on sampling inspection of your fire safety arrangements and may not have identified every deficiency. You remain responsible for reviewing your fire risk assessment, considering the adequacy of your existing arrangements and any extra measures that are needed to safeguard people.

I would be grateful if you could spend a few minutes completing our Client Feedback Form, which will allow the Fire and Rescue Service to improve its performance and service to businesses. This is available on our website at www.hwfire.org.uk. Click on 'Safety and Advice', 'Business Fire Safety' and then 'Rate your visit'. If receiving this letter via email, please click on [Rate Your Visit](#) or scan the QR code below. Thank you for your time and assistance.

If you want to ask questions about this letter and schedule, or require any fire safety advice in the future, please do not hesitate to contact me.

Yours faithfully

[REDACTED]



Authorised Fire Safety Inspector
on behalf of Hereford & Worcester Fire Authority

Enc: Schedule of Works

Sent via email:- [REDACTED]

HEREFORD & WORCESTER FIRE AND RESCUE SERVICE

Premises: **Salvation Army, 496 Evesham Road, Crabbs Cross,
Redditch B97 5JF**

Fire Safety Advisor: **[REDACTED]**

Date of Inspection: 18 March 2024

SCHEDULE**Note to this schedule:-**

- **The Government guidance most suitable to your premises is Fire Safety Risk Assessment :-**
 - **Offices and Shops - ISBN 13: 978 1 85112 815 0.**
- **Before you make certain changes to your premises you may have to apply for approval from statutory bodies and/or others having interest in them.**
- **If you have any doubt about the need for approval you should ask the relevant body, for example, you may have to apply for approval from Building Control to make material alterations. You might also need the property owner's permission.**

1. Fire Safety Matters under Article 11 – fire safety management

- Records of monitoring of fire precautions including recording the inspection, maintenance and testing of **the fire alarm system, emergency lighting, fire resisting doors and fire extinguishers** are not complete.

Required Action to manage the fire safety arrangements to keep people safe

The responsible person must make and give effect to arrangements for the effective planning, organisation, control, monitoring and review of the preventive and protective fire safety measures. To achieve this you should ensure there are appropriate arrangements for:-

- allocating areas of control, supervision and tasks to specific post holders;
- planning of staff training;
- systems for communicating relevant fire safety information to visitors;
- checking, testing and maintaining fire precautions e.g. fire resisting doors fire alarms, emergency lighting, fire extinguishers;
- a system for identifying and reporting defects;
- plans for regular review of your fire risk assessment

2. Fire Safety Matters under Article 8 – inadequate measures to prevent fire

Your measures for reducing the likelihood of fire occurring are not adequate; in particular:-

- Mains electrical installations are not subject to periodic inspection and testing.
- All electrical installations should be regularly inspected by a competent electrical engineer appointed by you in accordance with the Electricity at Work Regulations 1989 and BS 7671 – Requirements for Electrical Installations (IET Wiring Regulations).

3. Fire Safety Matters under Article 14 – escape routes and exits

People are unable to evacuate the premises as quickly and as safely as possible:-

- Fire exits and doors on escape routes could not be easily and immediately opened from the inside in an emergency.

Required action to ensure that escape routes (corridors, stairs and doors) can be safely used whenever they are needed

- Final exit doors should be quickly and easily openable without a key or code in the event of a fire.