



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the contract to Evotix Ltd for Auditing and Learning System for a period of 3 years. The contract is anticipated to commence in September 2023.
Officer name	Adrian Elliott
Job title	Assistant Chief Fire Officer/Director of Protection
Date decision taken	18/07/2023
Reasons for the decision	Hereford and Worcester Fire Authority has a legal requirement to report certain workplace injuries, near-misses and cases of work-related disease to HSE under the The Health and Safety at Work Act 1974. The provision of a health and safety management system will allow the Authority to identify legal and all other requirements, provide a clear structure for authority and responsibility, measure objectives for improvements, provide a structured approach to risk assessment, a planned and documented approach to health and safety, ensure the monitoring of health and safety issue and auditing performance. Auditing across the Authority is required so that assurance can be provided that the Authority is providing the service to its communities and its staff are safe and working to the required standards.
Details of decision	Following an open tender process Evotix Ltd have been awarded the contract due to being the Most Advantageous Tender (MAT). The opportunity was published via the Bluelight EU Supply e-Tendering Portal The total contract value £124,940 Year 1 £48,980 Year 2 £37,980 Year 3 £3,980 The tenders were evaluated based on Mandatory Questions- Pass/Fail Compliance with the Specification 35% Aftersales 30% • Service Delivery/Implementation 15% • Contract Management and Performance 10% • Documents 10% • Training 5% • Warranty 5%

For decisions regarding spend of £100,000 and above

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	• Support and Maintenance 5% • Innovation For Information Only Price 25% Demonstrations 10% Two tenders were received Evotix Ltd and iProtectU Ltd
Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A

Signed.....  Date.....19/07/2023.....

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