



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the contract to IODA Ltd for the provision of Equality, Diversity and Inclusion Training Programme The contract is anticipated to commence in January 2023.
Officer name	Anna Davidson
Job title	Assistant Director Prevention
Date decision taken	14/11/2022
Reasons for the decision	Hereford and Worcester Fire and Rescue Service (the Authority) has tendered for a contractor to deliver a Service-wide Equality, Diversity and Inclusion (EDI) learning programme to ensure we continue to embed the Core Code of Ethics for FRS, drive an inclusive culture, and ultimately enable us to provide the best service to our local communities. The Authority is committed to ensuring that all of the communities we serve and our staff and volunteers who deliver that service, are treated with dignity and respect. We are committed to achieving the highest standards of service delivery, decision making and employment practice. Equality for our communities and for our workforce is an important part of this commitment. By understanding the different needs of the local community and of colleagues, this will improve engagement and provide staff with the skills to provide a more confident and professional service and embody the values of inclusion with each other. To enable us to achieve this objective it is expected that every employee will take personal responsibility for embodying the Core Code of Ethics for Fire and Rescue Services (FRS), and delivering an effective and professional service by promoting inclusion. The design and delivery of an EDI learning programme to be delivered across Hereford & Worcester Fire and Rescue Service to approximately 690 employees. There will also be a requirement to extend the input to volunteers and Members.
Details of decision	Following an open tender process IODA Ltd have been awarded the contract due to being the Most Advantageous Tender (MAT). The opportunity was published via the Bluelight EU Supply e-Tendering

For decisions regarding spend of £100,000 and above

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	Portal. The total contract value £41,340 The tenders were evaluated based on Mandatory Questions- Pass/Fail • Quality- ability to meet the Specification 25% • Delivery/Implementation 15% • Documents/Reports 10% • Customer Service 10% • Price 30% • Presentations/Interviews 10% Twelve tenders were received in total.
Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A

Signed.....  Date.....15/11/2022.....

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