



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the supply and delivery of 5 fully electric cars to Vauxhall Motors Limited and 2 fully electric small vans to Toyota Professional for a period of 12 months commencing from the date of order with an option to extend for a further 12 months. The contract was awarded as a Direct Award under RM6060 Vehicle Purchase Lot 1: Cars Including 4x4 (Vauxhall) and Lot 2 Light to medium commercial vehicles (Toyota) from the Crown Commercial Services (CCS), a national public sector procurement framework. The Authority intends to replace up to 7 in the 2022/23 financial year. The following table below provides an indication of potential volumes, subject to budget and Integrated Risk Management Plan. • Provision of 5 fully electric cars (Vauxhall Corsa-e GS Line 11kW) in 2022/23 (To be delivered by January/February 2023) • Provision of 2 fully electric vans (Toyota Proace City EV SWB) in 2022/23 (To be delivered by April/May 2023)
Officer name	Samantha Pink
Job title	Assistant Director Assets
Date decision taken	16 th August 2022
Reasons for the decision	Within the Fleet Strategy 2021-2026 all vehicles used by the Service are included in an ongoing planned replacement programme. Following the review of our current fleet provision and engagement with service delivery via the Fleet Equipment Steering Group (FESG) the user need for replacement cars and vans were identified. To assist in reducing the Services carbon footprint, fully electric vehicles are the preferred choice. Crown Commercial Services (CCS), RM6060 Vehicle Purchase Lot 1: Cars Including 4x4 and Lot 2 Light to medium commercial vehicles is a national public sector procurement framework, is the preferred route to market as it offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework also significantly reduces the costs and capacity otherwise required to undertake a full procurement (tender) process. This framework complies with all appropriate and relevant legal requirements. RM6060 Vehicle Purchase Lot 1: Cars Including 4x4 Out of the 22 suppliers 8 manufacturers were able to meet the specification on the CCS procurement framework. The manufacturers were able to offer one or several vehicles which were included in the evaluation process. 15 cars in total were evaluated. Following this

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	initial sift the 15 vehicles were examined and compared against a further set of defined criteria, which included price, battery warranty and options, safety rating and service centres. This subsequently identified the Vauxhall Corsa-e GS Line 11kW as the only vehicle being able to meet the specification in full. RM6060 Vehicle Purchase Lot 2 Light to medium commercial vehicles Out of the 21 suppliers 7 manufacturers were able to meet the specification on the CCS procurement framework. The manufacturers were able to offer one or several vehicles which were included in the evaluation process. 8 cars in total were evaluated. Following this initial sift the 8 vehicles were examined and compared against a further set of defined criteria, which included price, battery warranty and options, safety rating and service centres. This subsequently identified the Toyota Proace City EV SWB as the only vehicle being able to meet the specification in full.
Details of decision	Following this extensive review it has been established that the RM6060 Vehicle Purchase Lot 1: Cars Including 4x4 The Vauxhall Corsa-e GS Line 11kW as the only vehicle being able to meet the specification in full and is there for the preferred supplier Contract Value £108,661.25 based on 5 cars 2022/23 Vehicle Price £20,954.25 (9.55% discount) Rubber mats (optional extra) £33 Supply & Fit Number Plates £10 PDI £95 Delivery £650 First Registration Fee £55 Total £21,742.25 per vehicle (exclusive of VAT) £26,145.70 inclusive of VAT RM6060 Vehicle Purchase Lot 2 Light to medium commercial vehicles The Toyota Proace City EV SWB as the only vehicle being able to meet the specification in full and is there for the preferred supplier Contract Value £50,868.90 based on 2 vans 2022/23 Vehicle Price £24,774.45 (14% discount) PDI & Delivery £605 First Registration Fee £55 Total £25,379.45 per vehicle (exclusive of VAT) £30,510.34 inclusive of VAT
Details of alternative options considered	N/A

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and rejected (if any)	
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	Fleet Strategy 2021-2026 Vehicle Purchase - CCS (crowncommercial.gov.uk)

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