



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the purchase of Fuel Cards to Allstar Business Solutions Ltd From 23/03/2024 to 22/03/2026 Options to extend: (i) 23rd March 2026 to 22nd March 2027. (ii) 23rd March 2027 to 22nd March 2028. Extension options above are exercisable under the existing Commercial Agreement RM6186 terms and conditions.
Officer name	Lee Watson
Job title	Assistant Director/Area Commander- Assets
Date decision taken	19/01/2024
Reasons for the decision	To be able to support the fleet strategy and replacement programme HWFRS require fuel cards to facilitate daily refuelling for many of their road vehicles and to provide associated requirements such as oil, car wash and other sundry vehicle related items. HWFRS requires nationwide coverage with at least 70% of all UK sites covered. It also requires provision of Management Information about vehicle mileage, based on odometer readings recorded at the point of fuel sale. The current agreement for Fuel Cards for Emergency Services, was commissioned by Surrey & Sussex Police, expires in March 2024. Current call-offs have varying end dates in 2024, most contracts expire on the 22nd March 2024. BlueLight Commercial lead on the National Agreement for Fuel Cards for Emergency Services. There was a need for BlueLight Commercial to go to market for the procurement of Fuel Cards for Emergency Services and have done so by undertaking a mini competition under the already established CCS Framework RM6186. Due to the number of organisations included within the mini competition we have been able to achieve economies of scale in relation to discounts off the pump price of both diesel and unleaded. The mini competition was advertised for an initial 2-year period with the

	possibility of two 1 year extensions. Allstar Business Solutions have been successful following the mini competition and BLC will work with organisations and support where required to facilitate the implementation of the Contracts.
Details of decision	The Emergency Service Organisations' Replacement Fuel Cards Contract with Allstar Business Solutions Limited has now been awarded in full Year One Contract Value: £215,000 estimated
Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A

To be completed by Committee & Members' Services
Log No