



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the purchase of Fuel Cards to Allstar Business Solutions Ltd From 01/04/2019 to 22/03/2021 Options to extend: (i) 23rd March 2021 to 22nd March 2023. (ii) 23rd March 2023 to 22nd March 2024. Extension option (i) above is exercisable under the existing Commercial Agreement RM6000 terms and conditions. This is on the basis that Call Off contracts operated via Commercial Agreement RM6000 can continue for up to two years following the Commercial Agreement expiry date (currently 22nd March 2021). Extension option (ii) above can only be exercised if CCS exercise the Commercial Agreement RM6000 one year extension option (i.e. 22nd March 2021 to 22nd March 2022).
Officer name	Jon Pryce
Job title	Area Commander, Head of Operations Support
Date decision taken	18/03/2019
Reasons for the decision	To be able to support the fleet strategy and replacement programme HWFRS require fuel cards to facilitate daily refuelling for many of their road vehicles and to provide associated requirements such as oil, car wash and other sundry vehicle related items. HWFRS requires nationwide coverage with at least 70% of all UK sites covered. It also requires provision of Management Information about vehicle mileage, based on odometer readings recorded at the point of fuel sale. As part of the NFCC Fire Commercial Transformation Programme (FCTP) Fuel cards were identified as a collaborative procurement project and agreement and representation from NFCC TOG was sought to represent Fire and Rescue Services in the pre-market engagement, framework procurement and subsequent further competition. An existing arrangement was in place with Police and Fire (27 FRS) utilising Allstar fuel cards through a CCS previous arrangement. This project was looking to build on that prior work by increasing the stakeholders to include all Ambulance Trusts and a tri-service 'Bluelight' collaboration.

	Following the replacement framework a collaborative mini competition was run with three emergency services, led by crown commercial services. This opportunity will be for a single supplier, available across all three Emergency Services to drive economies of scale and to reduce contract management / administration, burden. The Invitation to Tender for the Fuel Cards was advertised on 3rd September 2018, with a closing date for applications on 17th September 2018. This was undertaken as a mini competition through Lot 1 of RM6000 Fuel Cards and Associated Products; run by Crown Commercial services. Lot 1 – Fuel Cards & Associated Service • Allstar Business Solutions Ltd • Barclays Bank PLC T/A Barclaycard • BP Oil UK Ltd • Certas Energy UK Ltd • FuelGenie (Worldwide IT Services UK Ltd) • Feulmate Ltd (Rix Petroleum (Hull Ltd) • Maxol Oil Ltd • Shell UK Oil Products Ltd • UK Fuels Ltd All nine suppliers will be invited to bid, however, pre-market engagement against the framework indicates that only two complaint bids maybe submitted due to the national coverage requirements of the Bluelight Emergency Services (Allstar Business Solutions and Barclays Bank PLC).
Details of decision	The Emergency Service Organisations' new Fuel Cards Contract with Allstar Business Solutions Limited has now been awarded in full Year One Contract Value: £215,000 estimated
Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A