



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the supply and delivery of 36 Officers Cars to Volvo Car UK Ltd for a period of 12 months commencing April 2022 with an option to extend for a further 12 months. The contract was awarded as a Direct Award under RM6060 Vehicle Purchase Lot 1: Cars Including 4x4 from the Crown Commercial Services (CCS), a national public sector procurement framework. The Authority intends to replace up to 36 vehicles (Volvo XC60 B4D Authorities/Momentum AWD Automatic) in the 2022/23 financial year. The following table below provides an indication of potential volumes, subject to budget and Integrated Risk Management Plan. • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by May 2022) • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by June 2022) • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by July 2022) • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by August 2022) • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by September 2022) • Provision of 6 Officer Vehicles in 2022/23 (To be delivered by October 2022)
Officer name	Adrian Elliott
Job title	Assistant Director Assets
Date decision taken	22 nd November 2021
Reasons for the decision	Within the Fleet Strategy 2016 “last reviewed 2021” all vehicles used by the Service are included in an ongoing planned replacement programme. By July 2018, the Fleet Strategy initially identified that 24 of the 36 officer response cars required replacing, however it was later agreed that all 36 cars would be replaced over a twelve month period. Following the review It is considered that the continuance of a provided car scheme is the most appropriate scheme for Officer response vehicles and procurement routes were explored. Crown Commercial Services (CCS), a national public sector procurement framework; RM6060 Vehicle Purchase Lot 1: Cars Including 4x4, is the preferred route to market as it offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework also significantly reduces the costs and capacity otherwise required to undertake a full open procurement

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	(tender) process. This framework complies with all appropriate and relevant legal requirements. The 31 potential vehicles, that broadly met the user specification on the CCS procurement framework were examined and compared against a further set of defined criteria, which included type of Hybrid technology, boot size, transmission and drive type and wading depth. This subsequently identified 15 vehicles as being broadly suitable against further specification requirements that moved forward into the third stage of the process, this included more in-depth examination of the Hybrid technology, adequate and suitable dealer support and pricing, which reduced the list to 5 cars. The final stage of the process examined the remaining cars in more detail utilising the manufacture web sights, brochures and trade information to gain the required information to base further decision making on. This subsequently identified a final three vehicles as being the most appropriate. These final three vehicles then underwent a further more in-depth assessment to identify the most cost efficient and appropriate vehicle.
Details of decision	The final three vehicles:- 1. Hyundai Santa Fe 2. Volvo XC60 B4D Authorities/Momentum AWD Automatic 3. Toyota RAV 4 Design AWD Hybrid Auto The Hyundai Santa fe is a comfortable car with a lot of interior space for stowage of PPE and equipment and give good passenger access and space when wearing PPE. Although the car drove and handled well it did lack performance in comparison to both other cars also the lower wading depth and higher purchase price impacted on the scoring process to give a lower score which put the car into third place by a high margin. The Toyota RAV4 proved to be a very good car with good all round performance, interior space and wading depth. The price was also extremely competitive being the lowest of the three cars and helped to provide a good mark in the scoring process, where the car came a close second place. The main area of points lost were in relation to the demonstrator driver assessments where the design of the front bodywork preventing good forward visibility was mentioned by several drivers, also the switch and controls not being as accessible as the other two cars. This car is only available with a Petrol engine, there is no diesel option and where this does not impact on any part of the marking process it may be a consideration to the service operations and business continuity. Following this extensive review it has been established that the Volvo XC60 B4D is the preferred vehicle to replace the existing fleet of Officers' response cars. The Volvo XC6 B4D is not the cheapest of the

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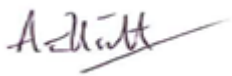
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	three, but was a close second and falls within the Capital and project price range, which scored well. The car scored well as expected as it has proven itself over the last three years to be both reliable and suitable for the role. The Volvo XC60 B4D will be procured at the same specification for all Officers (Station Commander to Principal Officer) and it is proposed that the entire fleet will be replaced within the financial year 2022/23. Contract Value £1,179,948.96 based on 36 cars in 2022/23 (VAT included) Vehicle Price £23,870.83 (31.83 discount) Metallic Paint & Charcoal Interior £570.83 Dark Tinted Rear windows and Cargo Area £375 Heated Front Screen £458.33 Steel Grille £180 Front and Rear Mud Flaps £200 Front Fog Light £250 Moulded Plastic Boot and Passenger Mats £230 Warranty Breakdown 4 Years 60,000 £615,37 PDI & Delivery £620 First Registration Fee £55 Total £32,776.36 per vehicle (inclusive of VAT) Two installers recommended by Volvo as part of the procurement process are Halls electrical and Hodsons. A full specification sheet along with requirements and instructions were sent to both companies together with a request for pricing and a face to face meeting with a current Volvo response car also took place with both suppliers. Both suppliers were asked to supply a breakdown of parts, labour and costs for the four different parts of the project as below; 1. Cost of moving a car from their installation centre to Ops logs 2. Cost of fully de-kitting a current car either at their location or at Ops Logs, "their choice" 3. Cost for purchasing a full set of equipment and fully installing it 4. Cost of reusing most of the current equipment, but with some specified new equipment and fully installing it. Based on build availability Hall are the successful supplier Conversion Cost £119,943.36 based on 36 cars
Details of alternative options considered and rejected (if any)	The following options were rejected The initial sift and the reduction of 31 potential vehicles to a final 3 vehicles that broadly met the specification and were then subject to an in-depth evaluation and driver trial, as appropriate.

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Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	Fleet Strategy Vehicle Purchase - CCS (crowncommercial.gov.uk) Officers Cars Review 2021



Signed..... Date.....22/11/2021.....

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