



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Direct Award a call off contract for a period of 4 years from 21 st April 2025 for the supply and delivery of Safe and Well Equipment via C5682 National Framework Agreement for the Supply and Delivery of Safe and Well Equipment to:- • Lot 1 Fire Retardant Bedding, Throws, Blankets, Mattress Toppers and Soft Furnishings ○ Thomas Kneale & Co Ltd • Lot 3 Home Security Equipment ○ Solon Security Ltd ○ Blockabox Ltd • Lot 6 Fire Retardant Rubber Matting ○ Thomas Kneale & Co Ltd • Lot 7 Keep warm Packs ○ Solon Security Ltd											
Officer name	Anna Davidson											
Job title	Assistant Chief Officer - Director of Prevention											
Date decision taken	18/06/2025											
Reasons for the decision	Direct call-off orders can be placed with Suppliers. Fire Services are able to determine which Suppliers’ offer best meets their requirements from the information supplied by the Framework owner and should place a call-off order with that Supplier without reopening competition. <table><tr><th>Main Requirement</th><th>Selection criteria:</th></tr><tr><td>Lowest Price</td><td>From the Pricing Schedule select the offer with the lowest cost for the quantity to be ordered.</td></tr><tr><td>Customer Service</td><td>From the Compliance to Specification results and the Quality evaluation select the supplier that best matches your requirements</td></tr><tr><td>Quality of product</td><td>From the Compliance to Specification results select the supplier that can best meet the needs of your communities.</td></tr><tr><td>Best overall value</td><td>From the Compliance to Specification results select all suppliers that meet your minimum requirements. From the Pricing</td></tr></table>		Main Requirement	Selection criteria:	Lowest Price	From the Pricing Schedule select the offer with the lowest cost for the quantity to be ordered.	Customer Service	From the Compliance to Specification results and the Quality evaluation select the supplier that best matches your requirements	Quality of product	From the Compliance to Specification results select the supplier that can best meet the needs of your communities.	Best overall value	From the Compliance to Specification results select all suppliers that meet your minimum requirements. From the Pricing
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For decisions regarding spend of £100,000 and above

To be completed by Information Governance & Committee Services
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	<table border="1" data-bbox="555 194 1394 329"> <tr> <td data-bbox="555 194 812 329"></td><td data-bbox="812 194 1394 329">Schedule select the offer with the lowest cost for the quantity to be ordered.</td></tr> </table> The Authority will benefit from using this Framework as it is: quick and easy to use, no need for further competition necessary, no sign up fee, reduced prices, standardisation of specifications and robust supplier management.		Schedule select the offer with the lowest cost for the quantity to be ordered.
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Details of decision	It is expected that the below quantities for the below lots will be replaced on an ad hoc basis. Lot 1 – Fire Retardant Bedding, Throws, Blankets, Mattress Toppers and Rubber Mats • Fire Retardant Bedding (Single, Double, King sized plus bed linen sett approx. 400 per annum • Throws (Single & Double) approx. 600 per annum Lot 2 – Fire Retardant Clothing and Smoking Aprons • No current requirement Lot 3 – Home Security Equipment • Blanking Plates approx. 400 per annum • External Mailbox approx. 300 per annum • Internal Lockable letter box cover (flaplocks) approx. 150 per annum • Anti Arson Letterbox (Silver) 200 per annum • Anti Arson Letterbox (White) 200 per annum Lot 4 – Home Safety Equipment • No current requirement Lot 5–Personal Protection Misting Systems • No current requirement Lot 6- Fire Retardant Rubber Matting • 300 per annum Lot 7- Keep Warm Packs • 500 per annum The annual cost is estimated to be £63,413.34 per annum. Lot 1 £34,381.34 Lot 3 £10,708 Lot 6 £12,074 Lot 7 £6,250		

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Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A

Signed.......... Date.....20.06.25.....

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