



Hereford & Worcester Fire Authority

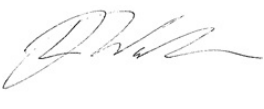
Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Award the contract to WM Sugden and Sons Ltd for the provision of Workwear. The Authorities propose to enter into single contract for a period of three (3) years with the Contractor, unless otherwise terminated in accordance with Contract Terms and Conditions. The Authority reserves the right to extend the Contract by a further twenty-four (24) months in 12 month increments at its discretion. The contract is anticipated to commence in March 2024.
Officer name	Lee Watson
Job title	Assistant Director Assets
Date decision taken	20/03/2024
Reasons for the decision	Hereford and Worcester Fire and Rescue Service (The Authority) currently has a workforce of around 765 employees, approximately 100 support staff and 665 operational employees. The operational staff wear uniform for a number of activities, including under PPE to attend emergency incidents. Workwear provided will also be worn for day to day work in station environments, to public facing events (community events, visits to homes for advice) as well as office-based work. Support staff roles vary from mechanics to HR advisors and the workwear provided still needs to be suitable in all working environments. The Service is seeking to replace the current workwear provision.
Details of decision	Following an open tender process WM Sugden and Sons Ltd has been awarded the contract due to being the Most Advantageous Tender (MAT). The opportunity was published via the Bluelight EU Supply e-Tendering Portal Total contract value is estimated to be £452,175.26 (3 Year Contract) for Mandatory Core garments. The tenders were evaluated based on • Mandatory Questions- Pass/Fail • Quality- 15% • Implementation- Information Only • Contract Management and Performance – Information Only • Provision and Delivery – 15% • Ordering System- 10% • Maternity Wear- Information Only • Compatibility- 10% • Price 25% • Sample Evaluation and Inspection 25%

For decisions regarding spend of £100,000 and above

To be completed by Information Governance & Committee Services
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	Five tenders were received 1. SafeGuru 2. Agentis Workwear 3. Hunter Apparel Solutions 4. Twin Clothing UK 5. WM Sugden and Sons Ltd
Details of alternative options considered and rejected (if any)	N/A
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	N/A

Signed 

Date 21/03/24

For decisions regarding spend of £100,000 and above

To be completed by Information Governance & Committee Services
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