



## Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies: Regulation 2014

|                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject of decision                                             | <p>Head of ICT is authorised to purchase 600 Apple iPad devices 9<sup>th</sup> Generation and cases from the Crown Commercial Services (CCS) framework RM6147 Technology Online Purchasing for the provision of a new tablets for Hereford &amp; Worcester Fire Authority in financial year 2023/24, without inviting competitive tenders, pursuant to paragraph 3.1(h) of the Authority's Contract Standing Orders.</p> <p>CCS, a national public sector procurement framework, it offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework complies with all appropriate and relevant legal requirements.</p> |
| Officer name                                                    | Guy Palmer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Job title                                                       | Deputy Chief Fire Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Date decision taken                                             | 30/8/23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Reasons for the decision                                        | <p>In order to support the services Digital strategy and discharge its duty to train its operational staff to National Operational Guidance an Operational Training Program (OTP) has been developed. The program delivers a range of online and practical learning and moves the service from group learning to the opportunity to utilise individual learning and support the needs of its diverse workforce. A tablet device is essential to support the program and learning across the service.</p>                                                                                                                                                                    |
| Details of decision                                             | <p>The authority is limited in the devices it can utilise in order to ensure full integration with its existing infrastructure and control systems for ICT.</p> <p>A trail of the two potential devices, Samsung A8 and Apple iPad 9<sup>th</sup> Generation were carried out using a cross section of potential users against a criteria designed to test the device for it usage in delivering the OTP.</p> <p>The results of the trial showed the Apple iPad 9<sup>th</sup> Generation as the most suitable device.</p> <p>The contract value is estimated at £273.57 per iPad at 600 £164,142</p>                                                                       |
| Details of alternative options considered and rejected (if any) | The Samsung A8 was considered but rejected due to its poor performance in the trials                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Any interests declared by a Member or Officer                   | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Links to relevant background documents or information           | <p><a href="#">Digital Strategy 2022</a></p> <p>User Trials Outcomes</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

For decisions regarding spend of £100,000 and above

To be completed by Information Governance & Committee Services  
Log No

|  |  |
|--|--|
|  |  |
|--|--|

Signed.....*G. Baker*..... Date.....*11/9/23*.....

For decisions regarding spend of £100,000 and above

To be completed by Information Governance & Committee Services  
Log No