



Hereford & Worcester Fire Authority

Record of an Authority decision delegated to an Officer as required under Regulation 7 of the Openness of Local Government Bodies Regulation 2014

Subject of decision	Directly purchase Lenovo E580 Laptops and Docking Stations from the Crown Commercial Service Catalogue under Lot 6. The purchase was carried out on 25/01/2019.
Officer name	Jean Cole
Job title	Head of Corporate Services
Date decision taken	24/01/2019
Reasons for the decision	The Authority has gone through significant technical testing and user acceptance testing and have reached a decision based on the outcome of those test scenarios to procuring the Lenovo E580. CCS, a national public sector procurement framework, offers a wide range of options and suppliers with heavily discounted public sector specific products. This framework complies with all appropriate and relevant legal requirements. The Authority also made non cashable savings due to using the National CCS Framework and not having to run a full tender process, which can involve an extensive and lengthy process with high demands on staff and additional risks of legal challenge from suppliers. The chosen device type and manufacturer also bring us in line with our alliance partner (Shropshire Fire and Rescue Service; (SFRS)) who recently purchased a large number of devices from the same manufacturer which will aid future procurement from joint activities we have chosen to adopt the Lenovo E580.
Details of decision	The Authority require 100 Lenovo E580 Laptops and 60 Docking Stations Contract Value £75,420.60 (Laptop £67,503 and Docking Stations £7,917.60) The suppliers awarded under Lot 6 are Betchle Direct for the Laptops and Proband Limited for the Docking Stations.
Details of alternative options considered and rejected (if any)	The following option was rejected Procurement via the Open Market. There are numerous suppliers who would be able to supply and deliver the identified laptop and supporting hardware. However, this option is not

	preferable as there is no guarantee that the outcome of the procurement process will make sufficient cost savings for the Authority due the low quantity of devices being purchased and there are significant cost and capacity implications for undergoing such a procurement route
Any interests declared by a Member or Officer	N/A
Links to relevant background documents or information	

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