

PRIVACY NOTICE	<i>Firesetters</i>	<i>Version</i>
Information Asset Area	<i>Community Risk</i>	
Date	<i>28 January 2021</i>	

<ul style="list-style-type: none"> Who is collecting your information? 		
<p>Hereford & Worcester Fire and Rescue Service</p> <p>You can contact us by email on info@hwfire.org.uk or by phone on 0345 122 4454 or you can write to us at Hindlip Park, Worcester WR3 8SP</p>		
<ul style="list-style-type: none"> What information is being collected? 		
<p>Name, address and DOB of the young person</p> <p>Name, address of parents/guardians</p> <p>Age of siblings</p>		<p>Details of fire setting incidents and interventions</p> <p>Details on educational needs, behaviour, disabilities</p>
<ul style="list-style-type: none"> Why are we collecting this information and what will we use it for? 		
<ul style="list-style-type: none"> The Service has a youth intervention strategy; designed to reduce fire risk and fire crime through education. The aim of the Scheme is to advise and help children and young people understand firesetting behaviour. To address and drive down incidences of firesetting behaviours in children and young people up to 18 years of age To identify trends and frequencies in the incidences of firesetting to allow us to update our approaches to community safety To inform the Service's approach to its engagement with young people, as detailed within our Community Safety Strategy. To engage with our multi-agency partners in delivering holistic strategies in mitigating the effects of firesetting behaviours and to better inform our joint working practices. To inform and adapt the content and context of our educational material to support young people. 		
<ul style="list-style-type: none"> What are the legal reasons (legitimate grounds) for collecting your personal data? 		
<p><i>GDPR / DPA</i></p> <p>Article 6 (1)(a) Consent has been given for processing</p> <p>Article 9 (2)(a) Explicit consent has been given for processing</p> <p><i>Other Legislation</i></p> <p>Fire Service's Act (2004) - Core Function 6 - Fire Safety</p> <p>Criminal Law Act 1967</p>		
<ul style="list-style-type: none"> Who will have access to your information? 		
<p>Officers working with the Firesetters Intervention Programme and line management.</p>		
<ul style="list-style-type: none"> Will your information be shared with anyone other than the Fire and Rescue Service? 		
<p>Yes</p>		
<ul style="list-style-type: none"> If YES, then how will this be done? 		

PRIVACY NOTICE	<i>Firesetters</i>	<i>Version</i>
Information Asset Area	<i>Community Risk</i>	
Date	<i>28 January 2021</i>	

By secure email, by telephone, through Community Safety Partnership meetings.

• **If YES, then who with?**

Local agencies such as council social and educational services, police and other emergency services, health services and the Community Safety Partnership. Sharing information about individuals with partner organisations is sometimes necessary in order to protect individuals if there are concerns they may be at risk of significant harm and to keep those individuals and the wider public safe.

• **How long will we keep your information for?**

Until the young persons 18 Birthday

• **How will your information be disposed of?**

- Electronic records are deleted and paper files shredded securely

• **Who do you contact if you have any questions about your information?**

The Information Governance Department by email on informationrequests@hwfire.org.uk
Or you can call on 0345 122 4454 or write to Information Governance, Hereford & Worcester Fire and Rescue Service, Hindlip Park, Worcester WR3 8SP

• **What else do you need to know?**

Your Data: Your Rights

Under data protection legislation, you have statutory rights relating to your own personal data:

- **Access** - you have the right to know what data we hold relating to you and why, and to receive a copy of it;
- **Rectification** - you have the right to have inaccurate information about you corrected;
- **Objection** - you have the right to object to the Service using your information, and we would have to stop unless we have a sound overriding reason to continue;
- **Erasure, Restriction and Portability** – in specific circumstances, you have the right to have your personal data deleted, to put limits on what the Service may do with it or to receive a copy in machine-readable form to take to another organisation;

For more information on your rights under the data protection laws you can have a look at the Information Commissioner's Office website page by following this link <https://ico.org.uk/your-data-matters/>

Should you wish to exercise any of your rights please contact the Information Governance department by email on informationrequests@hwfire.org.uk by phone on 0345 122 4454 (local rate) or by writing to:

Information Governance
Hereford & Worcester Fire and Rescue Service HQ
Hindlip Park
Worcester
WR3 8SP

PRIVACY NOTICE	<i>Firesetters</i>	<i>Version</i>
Information Asset Area	<i>Community Risk</i>	
Date	<i>28 January 2021</i>	

- **How do you make a complaint?**

Should you have any concerns regarding the management of your personal data and wish to make a complaint, in the first instance please do so using Hereford & Worcester Fire and Rescue Service's complaints system: [Comments and Complaints](#). If you are not satisfied with the outcome of the internal review, you may appeal the decision by contacting the Information Commissioner, Wycliffe House, Water Lane, Wilmslow, SK9 5AF, Tel: 0303 123 1113 or E-mail: casework@ico.org.uk