

## End Of Life Vehicles for Road Traffic Collision (RTC) Training

**Subject:** Procurement Report  
**Date:** 20<sup>th</sup> May 2024  
**Reference:** HWFRS/188

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### 1. Background

Hereford & Worcester Fire and Rescue Service (the Authority) undertake service based training to deliver knowledge acquisition, vehicle and equipment familiarisation, and specifically targeted skill based training and are committed to ensuring that crews are continuously able to maintain and improve their skills through national and international challenges.

The Authority have a varied and busy road network which runs through the two counties which includes some of the busiest motorway networks in the midlands, main routes into Wales and rural country roads which are vital for the local community and large-scale haulage and logistics.

This document aims to provide a clear and transparent rationale for how the appropriate supplier has been selected to provide end of life vehicles for RTC training. The Service has assessed the appropriate procurement routes, the appropriate available partners and the relevant costs of those partners.

### 2. Service Review

The Authority consists of, in addition to its headquarters (SHQ), 27 fire stations strategically located across the two counties. Nineteen of these stations are Retained and predominantly located in Hereford. The remaining 8 stations consist of 3 day crewed and 5 whole time.

The Authority require the supply of vehicles that are up to date in comparison to vehicles that crews may encounter operationally will enhance the crew's awareness of skills that they will be taught and developed during their training and operational incidents attended as part of their role.

The vehicles that are required by the Authority for training and demonstration purposes will include cutting the vehicles, removing the doors/roof, removing the glass and interior fitting and fixtures and in some cases damaging the cars to a point where they cannot be moved without the use of mechanical aids.

As part HWFRS review and finalising the process the following documents were agreed.

#### Finalising of Tender Documents

##### 1. Invitation to Tender **Appendix 1**

The specification structure was agreed and the following criteria would be used to assess the overall advantages of the tender proposals:-

- **Mandatory Questions/Policies -Pass/Fail**
- **Price- 20%**
- **Quality- Ability to meet the Specification- 25%**

- **Implementation 15%**
- **Document /Report 5%**
- **Contract Management and Performance 5%**
- **Delivery/Lead Times 30%**

The Authority requires a 3 year contract for the supply and collection of end of life vehicles with the option to extend for a further 2 years in 12 month increments.

### **3. Procurement**

The Tender for the supply and collection of end of life vehicles was advertised on 11<sup>th</sup> April 2024, with a closing date for applications on 8<sup>th</sup> May 2024.

This was undertaken as an open tender via In-Tend e-Tendering Portal. [The Supply, Delivery and Collection of End of Life Vehicles for Road Traffic Collisions \(RTC\) Training - Find a Tender \(find-tender.service.gov.uk\)](#)

### **4. Evaluation Stage**

#### Evaluation Stages

- Stage 1- Mandatory Questions/Policies (Pass/Fail)
- Stage 2- Price (20%)
- Stage 3- Quality ability to meet the Specification (25%), Implementation (15%), Document/Reports (5%), Contract Management and Performance (5%), Delivery/Lead Times (30%)

One (1) bid was received from the suppliers listed below.

#### Suppliers

1. Avalon Metals Ltd T/as Wye Valley Metals

#### **Stage 1- Mandatory Questions/Policies (Pass/Fail)**

A full compliance check was carried out on the supplier in relation to their policies and accreditations:-

- Health and Safety Policies and any accreditations
- Risk Assessment and work method statements
- Evidence of Environmental Policy and an accreditations e.g ISO 14001
- Quality Assurance Policy and any accreditations
- Certification of all authorised sites to be used for de-pollution of vehicles
- Evidence of current de-pollution of vehicles
- Approved Treatment Facility
- Scrap Metal Dealers act 2013- Site Licence
- Waste carriers certificate
- Salvage operators Regulations 2002

#### **Stage 2- Price (20%)**

A full cost evaluation was carried out on the supplier returned pricing schedules based on the contract period (3 years).

**Stage 3- Quality ability to meet the Specification (25%), Implementation (15%), Document/Reports (5%), Contract Management and Performance (5%), Delivery/Lead Times (30%)**

The suppliers tender submissions was reviewed against the above criteria and specification (**Appendix 1**) with the evaluation panel consisting of an Instructor and Training Centre Manager, agreeing, through consensus, an overall score for each question.

Final scores were then applied to the two bidders.

The below table summaries the weighted scores achieved by each of the two suppliers

Question	Avalon Metals Ltd T/as Wye Valley Metals
Mandatory Questions/Policies	Pass
Price (20%)	20%
Quality – ability to meet the Specification (25%)	25%
Implementation (15%)	12%
Documents/Reports (5%)	3%
Contract Management and Performance (5%)	3%
Delivery/Lead Times (15%)	24%
<b>Total score</b>	<b>87%</b>


**5. Recommended Decision**

Avalon Metals Ltd (T/A Wyre Valley Metals) is appointed for the supply and delivery of end of life vehicles for RTC training, which will commence 1<sup>st</sup> July 2024.

The value of vehicles range from a £195 per vehicle to £1,400 per vehicle based of predefined criteria, it is envisaged that the Authority will require on average a minimum requirement of 4 vehicles per location per annum (total approx. 284 vehicles per annum; 27 stations x 4 vehicles).

**6. Full Audit trail (including Specification/Scoring matrix)**

[Avalon Metals](#)

<b>Appendix 1-</b> Invitation to Tender	 Instructions To Tender EOLV v3.doc
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